

Johnstown Township Minutes

13641 South M-37 Highway. Battle Creek Michigan 49017

Special Board Meeting – March 1, 2023 – 2:00 p.m.
Preliminary Review & Budget approvals for ARPA fund projects
and other pertinent business

Meeting called to order at 2:01 p.m.

Pledge of allegiance

Present: Supervisor Barb Earl, Clerk Sheri Babcock, Treasurer Karmen Nickerson
Trustee Deana Powell, Trustee Jeff Warren

Absent: None

Visitors: Two (2)

Purpose: To further evaluate proposed assets or projects to be considered and funded with American Rescue Plan Act (ARPA) funds and process budget approvals. This meeting could include any other pertinent business as needed. The community was invited to attend.

Agenda: A motion was made by Warren to approve the agenda as presented. Seconded by Powell. All ayes. Motion carried.

ARPA funds

The ARPA funds can be spent upon receipt and must be obligated by December 31, 2024, but funds are not required to be used or obligated before then. Funds must be expended by December 31, 2026.

1. Lighting upgrade to LED in the Fire Dept. in all offices, kitchen, etc. but not upstairs loft. Need to request an estimate.
2. Lighting to Flag Pole – Fire Dept. trenching from barn to flag pole. Estimate received from electrician at \$2,200.00. A motion was made by Warren to approve the estimate for lighting at the Fire Dept. Flag pole at \$2,200.00 as received. Seconded by Powell. All ayes. Motion carried.
3. Pavilion Paving estimates. Re-request estimate for smaller area but add linear pathway as a separate estimate.
4. Pavilion – looking at two-tone tables from ULINE at a cost of approximately \$1,400 each x 5. Check to see if they have an ADA compliant table.
5. Fence Estimates – need to request
6. Set date for next meeting: Include with Final Budget Meeting & Public Hearing to be held on March 22, 2023 at 2:00 p.m. Post for meeting and publish in the newspaper.
7. Fire Dept. estimate for \$3,380 for Fire Suppression Blanket. A motion was made by Warren to approve the purchase of the Suppression Blanket at a cost of \$3,380.00 in the 2023-24 fiscal year budget. Seconded by Powell. All ayes. Motion carried.

8. Pavilion and plans for Farmer's Market. Discussion on possibility of including additional money budgeted to Township Hall salaries to cover Deana for getting the necessary rules and administrative work to allow us to operate these types of sales. Discussion on cost to vendors, maybe \$10-\$20 per table.
9. Barry County Recreation Parks & Recreation Commission Grant for 2023 is now available. Due date is May 5, 2023. This would be a great opportunity for us to apply for funds to children's play area around the pavilion.
10. TV in the Hall. Still want to look into options of working with the current system. Need to check with electrician as they also have a tech which may help us in getting this working with WIFI.
11. Fire Dept. Bay area is having significant roof leaking with last heavy rain. Additional leaking is also evident in the township side of the building. Call the company that did the last work to see what they might recommend.
12. Grass Rig Conversion – problems with getting the new rear dually axle converted to single axle. The original estimate now needs a change order. With credit for original wheel and lift kit credit, use of \$5,000 contingency, an additional \$5,247.36 is estimated.

A motion was made by Warren to authorize Chris Jozwik to approve this change order. Seconded by Powell. All ayes. Motion carried.

A budget amendment will be processed at the next board meeting.
13. Fire Dept. Budget needs Operating updated to \$8,500.00.
14. Banfield Cemetery – ready to move forward with additional land purchase. Cost at approximately \$4,000 per acre for just over 5 acres. Survey completed. Now need to move forward to title company and with the lawyer to finalize a sales agreement. There is currently a contract to farm through 2024 that should be honored.
15. Property/Liability Insurance renewal is presented and reviewed. A motion was made by Powell to authorize Sheri Babcock, Clerk to sign to bind this contract. Payment will be processed for March 8, 2023, board meeting.

Public Comments: None

Adjournment: A motion was made by Powell to adjourn the meeting at 4:46 p.m. Seconded by Nickerson. All ayes. Motion carried.

Attested to by:
Barbara Earl
Supervisor



Sheri Babcock, Clerk