

Johnstown Township Minutes

13641 South M-37 Highway. Battle Creek Michigan 49017

Special Board Meeting – May 5, 2021 – 3:00 p.m.

Meeting called to order at 3:04 p.m.

Present: Supervisor Barb Earl, Clerk Sheri Babcock, Treasurer Karmen Nickerson
Trustee Deana Powell

Absent: Trustee Jeff Warren

Visitors: None (0)

Agenda: A special meeting was set up to review and work on guidelines and policies for Special Assessments and any other pertinent business if required.

These policies and guidelines are designed to be a guideline only for the board when making decisions on special assessments. Each special assessment is different and these guidelines only provide options for the board's consideration in making these decisions. The cost of the project, number of parcels and the effect on the resident's ability to repay, all need to be considered.

- Revolving Funds – Add a limit to funding: No one special assessment can utilize more than 50% of the fund balance.
- Interest Rates –

2 to 3 years	1% above bond rate
4 to 5 years	1.5% above bond rate
6 to 7 years	2% above bond rate

8 to 10 years only considered under special circumstances
- Cap on number of Special Assessments? Limit to 5. Other factors will also limit the number including the cost and limit to percentage of revolving funds available. The option to bond may be only way in some cases. The bonding increase cost to the project by a minimum of \$7,200.

Road Tour: The board drove around the Sleepy Hollow area for review. Board is concerned that the cost per parcel is too high.

Property Concerns: It was also noted on this tour that we are seeing some extreme conditions that need to be addressed on the property located across the way, up on the hill. To be addressed with Planning and Zoning officer at the next board meeting.

Retirement of Fire Chief: A timeline needs to be established for a smooth transition. We will need run an ad in the "Reminder" in May, with resume deadline in early June. Deana will prepare a draft for the board meeting. Fire Dept. is working on replacement of software. Best case plan, overlap for training purpose, i.e., three months.

Adjournment: A motion was made by Powell to adjourn the meeting at 5:46 p.m. Seconded by Earl. All ayes. Motion carried.

Attested to by:
Barbara Earl
Supervisor



Sheri Babcock, Clerk